



West Bengal State Electricity Distribution Company Ltd.

(A Government of West Bengal Enterprise)

Office of the Project Manager Rammam Hydel Project, St-II

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NIT NO. PM/RMM/HR&A/40/283

Administrative Building
Dovan, P.O: Lodhomahat
Darjeeling, PIN-734 201
Dt. 08/07/22

NOTICE INVITING TENDER

Sealed tenders with firms own seal are hereby invited for supply, delivery and installation of 14 Nos. PC & 08 Nos. Multi-Function Printer at the Office of the Project Manager, Administrative Building, Rammam Hydel Project, St-II WBSEDCL, Dovan. Lodhomahat, Darjeeling-734201. The specification of said PC has been appended below:

Sl. No.	Item Description	Rate Per Unit	HSN Code	GST %	Total Amount (Including All taxes and other Charges)
1.	Computer Details Specification: Intel i5, 10 th Gen, 8GB RAM, 512 SSD. Brand: HP/Dell Must include: 19.5" monitor, keyboard & mouse, Genuine Windows 10, MS Office 21 & Antivirus.				
					(In Words)
2.	Multi-Function Printer Details Specification: 3-in-1 Printer, Scanner & Copier. Black & White Inkjet/Inktank Printer Brand: HP/Epson				
					(In Words)

Tender will be received up to **2 P.M on 29.07.2022** and will be opened on the same day at **3.00 p.m.** in presence of the attending tenderers or their authorized representative.

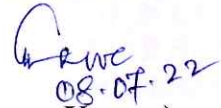
The work is to be completed within 15 (Fifteen) days from the date of receipt of the order.

Terms and Conditions:-

- 1) Rate should be quoted both in words and in figures, stating HSN code. For execution of work, mention the G.S.T Reg. No and PAN No. (with copy of GSTN Certificate and Pan Card) The offer shall remain valid for 180 days from the date of opening of tender.
- 2) The rate quoted by the tenderer shall be firm & net. No price escalation or revision of rates shall be considered during the period.
- 3) The above said item should be under warranty cover of 03 (Three) Years validation.
- 4) Copy of Dealership Certificate/Distributor Certificate with seal and signature is to be enclosed with the quotation.

- 5) Reference of Tender Notice with due date of Opening should be super scribed in the envelope.
- 6) Rate quoted should be inclusive of transportation and installation charges.
- 7) The Company reserves the right to reject or accept any or all tenders without assigning any reason whatsoever.
- 8) Tender send by post will be rejected.
- 9) The tenderer should put their signature with seal in all pages of the tender documents and must include a specifications sheet (mentioning detailed specs of the computer/printer) as Annexure.
- 10) Any correction in quoted rate should be duly signed by the tenderer.
- 11) The tenderers are to submit the tender papers at the office of the Project Manager, Rammam Hydel Project, St-II, WBSEDCL. Tender received after due time shall not be entertained under any circumstances.
- 12) Penalty shall be imposed in case of delay for supply of materials @ ½ % per week; subject to a maximum @10% of the order value will be imposed on lapse of delivery time.
- 13) 100% Payment will be made after delivery of material and on successful installation, against submission of bills along with delivery challan in duplicate duly certified by the Controlling Officer. Payment will be made through Bank.
- 14) **A. Controlling Officer:-** The Project Manager, Rammam H.P., St-II, WBSEDCL.
B. Paying Authority:- Manager (F&A) & DDO, Rammam H.P., St-II, WBSEDCL.
C. Supervising Officer:- Manager (HR&A), Rammam H.P., St-II, WBSEDCL.

Yours faithfully,


08.07.22

(Arun Kumar)

**Project Manager,
Rammam Hydel Project, St-II
W.B.S.E.D.C.L.**